

BRUTTELL ROOFING

COMMERCIAL / RESIDENTIAL / MAINTENANCE & REPAIR / INSPECTIONS

NEW CUSTOMER SERVICE AUTHORIZATION FORM

**PLEASE RETURN A SIGNED COPY OF THIS FORM BY FAX (248) 543-5810 OR EMAIL
RESIDENTIAL/SHINGLE ROOF CUSTOMERS EMAIL TO: residentialservice@bruttellroofing.com
COMMERCIAL/FLAT ROOF CUSTOMERS EMAIL TO: commercialservice@bruttellroofing.com

WE CANNOT PROCESS/SCHEDULE YOUR REPAIR REQUEST UNTIL WE HAVE RECEIVED A COMPLETED, SIGNED FORM.

OWNER/CUSTOMER: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: _____ FAX: _____ EMAIL: _____

TYPE OF ROOF: _____ SIZE OF ROOF: _____

DETAILED DESCRIPTION OF PROBLEM: _____

MINIMUM SERVICE FEE: \$245.00

THE MINIMUM SERVICE FEE INCLUDES A \$95 TRUCK CHARGE WHICH ALSO INCLUDES BASIC MATERIALS NEEDED FOR ROOF REPAIRS (please see ** below) AND UP TO 2 MAN-HOURS OF LABOR. THE MATERIALS INCLUDED IN THE MINIMUM SERVICE FEE ARE LIMITED TO: 10 ASPHALT SHINGLES, ½ ROLL (33 FT.) OF ICE SHIELD UNDERLAYMENT, 2 TUBES OF CAULK, 10 L.F. OF FLASHING, STEP CARDS, & FASTENERS. IF IT IS DETERMINED THAT THE NECESSARY REPAIR WORK WILL EXCEED THE LABOR AND MATERIAL AMOUNTS ALLOWED UNDER THE MINIMUM SERVICE FEE, THE HOMEOWNER WILL BE PROVIDED WITH A QUOTE FOR THE ADDITIONAL WORK. OTHERWISE, ADDITIONAL WORK WILL BE CHARGED AT A RATE OF \$75.00 PER MAN-HOUR PLUS THE COST OF MATERIALS. (NOTE: MAN-HOURS ARE CALCULATED FROM THE TIME OUR SERVICE TECHNICIANS ARRIVE AT YOUR LOCATION UNTIL THE TIME THEY COMPLETE YOUR SERVICE CALL).

**THE \$245.00 REPAIR PRICE IS ONLY VALID FOR ADDRESSES WITHIN 20 MILES OF BRUTTELL ROOFING'S OFFICE LOCATED AT 10821 CAPITAL IN OAK PARK, MI. ADDITIONAL CHARGES MAY APPLY TO SERVICE CALLS MADE OUTSIDE THIS SERVICE AREA.

CUSTOMER AGREES TO MAKE PAYMENT IMMEDIATELY UPON COMPLETION OF THE INITIAL SERVICE CALL. PAYMENT MAY BE REMITTED BY PERSONAL CHECK OR CREDIT CARD. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% PROCESSING FEE ABOVE THE AMOUNT OF THE SERVICE CALL.

AUTHORIZED TO COMPLETE REPAIRS ON BEHALF OF CUSTOMER BY:

SIGNATURE OF OWNER/AGENT

PRINTED NAME

DATE

THE REPAIRS PERFORMED BY BRUTTELL ROOFING CO INC ARE BASED ON OUR TECHNICIAN'S VISUAL INSPECTION AND INVESTIGATION OF THE AREA OF THE REPORTED PROBLEM. BRUTTELL ROOFING CO INC WILL NOT PERFORM INFRARED OR DESTRUCTIVE TESTING OR WATER TESTING BEFORE COMMENCING WORK UNLESS SPECIFICALLY REQUESTED AND PAID FOR BY CUSTOMER. UNLESS OTHERWISE AGREED, BRUTTELL ROOFING CO INC WILL ONLY PERFORM A VISUAL INSPECTION AND CANNOT GUARANTEE THAT NO ADDITIONAL PROBLEMS WILL BE DISCOVERED ONCE REPAIRS BEGIN. CUSTOMER ACKNOWLEDGES AND UNDERSTANDS THAT AFTER BRUTTELL ROOFING CO INC COMMENCES ITS WORK, NEW OR ADDITIONAL PROBLEMS MAY BE UNCOVERED THAT WERE NOT DISCOVERED BY OUR TECHNICIANS VISUAL INSPECTION AND THAT THE PRICE AND TIME TO COMPLETE THE REPAIRS MAY BE INCREASED AS A RESULT OF SUCH PROBLEMS. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT BRUTTELL ROOFING CO INC IS NOT RESPONSIBLE FOR DAMAGES OR LEAKS CAUSED BY EXISTING CONDITIONS OR EXISTING SOURCES OF LEAKAGE SIMPLY BECAUSE BRUTTELL ROOFING CO INC STARTED WORK OR PERFORMED REPAIR WORK.

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